

BYLAW NO. 632	
Bylaw name:	Comox Valley Recreation Commission Bylaw No. 632, 2020
Participants:	Electoral Areas A, B and C, the City of Courtenay, the Town of Comox and the Village of Cumberland
Purpose:	To establish the Comox Valley Recreation Commission
Amends bylaw:	N/A
Repeals bylaw:	Comox Valley Sports Centre Commission Bylaw No. 324, 2014
Staff contact:	Senior Manager of Recreation Services

STATUS	
Committee approval:	<p>Sports Centre Commission, November 17, 2020 – “THAT the board give consideration to an amendment to Bylaw No. 324 being ‘Comox Valley Sports Centre Commission Bylaw No. 324, 2014’ to change the name of the Commission to the Recreation Services Commission and expand its mandate and administrative powers to include the Comox Valley Exhibition Grounds Service.”</p> <p>NOTE: Staff have opted to repeal Bylaw No. 324 rather than amend in order to have the name of the bylaw correspond with the new name of the commission.</p>
1st & 2nd readings:	
Public hearing:	N/A
3rd reading:	
Ministry approval:	N/A
Final adoption:	

COMOX VALLEY REGIONAL DISTRICT

BYLAW NO. 632

A bylaw to establish the Comox Valley Recreation Commission

WHEREAS the Comox Valley Regional District Board adopted on March 20, 2014, Bylaw No. 324 being “Comox Valley Sports Centre Commission Bylaw No. 324, 2014” to consider operational matters related to the Comox Valley Sports and Aquatic Centres (the recreation complexes) and the Comox Valley Track and Fields Service;

AND WHEREAS the Board wishes to expand the mandate of the commission to include the administration and operation of the Comox Valley Exhibition Grounds Service and rename the commission to the Comox Valley Recreation Commission;

NOW THEREFORE the Board of the Comox Valley Regional District in open meeting assembled enacts as follows:

Establishment

1. The Comox Valley Recreation Commission (the “commission”) is established.

Membership

2. The commission consists of the electoral area director representing each of Electoral Areas A, B and C, and all municipal directors representing the participating member municipalities of the City of Courtenay, the Town of Comox and the Village of Cumberland and a representative from the board of school trustees of School District No. 71 (Comox Valley).

Meetings

3.
 - a) Meetings of the commission must be conducted in accordance with the procedure bylaw of the Comox Valley Regional District as amended from time to time, with necessary changes and insofar as it is applicable, provided that a failure to follow a procedural requirement is not to invalidate any proceeding or decision of the commission where there has been substantial compliance with applicable rules.
 - b) Meetings of the commission may be called in accordance with the provisions of the *Local Government Act* applicable to meetings of a regional district board, committee or commission with the necessary changes and insofar as these provisions are applicable.

Chairperson

4. At the first meeting of each year, the commission shall elect from among its members, a chairperson and a vice-chairperson.

Vacancy

5. Upon the death, resignation or disqualification of the chairperson or vice-chairperson, the commission shall elect a successor to hold the vacant office for the balance of the term until the commission’s first meeting of the year under section 4.

Mandate and administrative powers

- 6. a) The Regional District Board delegates to the commission all of the administrative powers of the Regional District Board with respect to the construction, equipping, operation and maintenance including, without limitation, the power to organize and conduct recreational programs, of the following services:
 - i) the Comox Valley Recreation Complexes Service; and
 - ii) the Comox Valley Track and Fields Service; and
 - iii) the Comox Valley Exhibition Grounds Service.
- b) The commission may incur liabilities for the purpose of organizing and conducting recreation programs within the amounts included for such programs in the annual budgets of the regional district.

Budget

- 7. Each and every year, the commission shall review an annual budget which will include estimates of the cost of maintenance and operation of the Comox Valley track and fields; the Comox Valley recreation complexes and the organization and conduct of its community recreation programs; and the Comox Valley Exhibition Grounds, together with any estimates of expected revenue, and shall submit such expenditure and revenue estimates for the approval of the regional district board and for inclusion in the regional district board's provisional and annual budgets.

Repeal

- 8. Bylaw No. 324 cited as "Comox Valley Sports Centre Commission Bylaw No. 324, 2014" and any amendments hereto are repealed.

Citation

- 9. This bylaw may be cited for all purposes as the "Comox Valley Recreation Commission Bylaw No. 632, 2020".

Read a first and second time this	day of	2020.
Read a third time this	day of	2020.
Adopted this	day of	2020.

Chair

Deputy Corporate Legislative Officer

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 632, being "Comox Valley Recreation Commission Bylaw No. 632." as adopted by the Board of the Comox Valley Regional District on the day of 2020.

Deputy Corporate Legislative Officer